

BPTA FUNDRAISER DEPOSIT FORM

Circle one or more: Todd School Middle School High School All

Fundraiser: _____

Event Date(s): _____

Chairperson/Depositor Name(s): _____

Deposit information:

Cash total:

Ones:	_____	X 1 = \$	_____
Fives:	_____	X 5 = \$	_____
Tens:	_____	X 10 = \$	_____
Twenties:	_____	X 20 = \$	_____
Fifties:	_____	X 50 = \$	_____
Hundreds:	_____	X100 = \$	_____
Coins:	_____	= \$	_____

CASH TOTAL \$ _____

Total number of checks included in deposit: _____

Checks total: \$ _____ *

*Please include **both**

1. the total number of checks (not to exceed 30 checks per deposit)
2. a breakdown of the denominations of those checks (1e: 20 checks @ \$20 each, 5 checks @ \$10each, 2 checks @ \$5each totaling \$460 OR provide a list of checks if they are all for different amounts)

TOTAL DEPOSIT (cash plus checks) \$ _____

Deposited by: _____ (sign and date)

Verified by: _____ (sign and date)

All deposits must be counted/verified by 2 people prior to delivery to the BPTA Treasurer.